

कार्यक्रम नियोजन एवं अनुवीक्षण केंद्र
(Programme Planning and Monitoring Centre)

F.No.2-3/ PAC Progs./2025-26/PSSCIVE/

20 June, 2025

CIRCULAR

As per the instructions from the Joint Director, the following points may kindly be noted regarding organisation of programmes under PAC/ PAB and file routing:

- (i) For inviting **resource persons in Training Programmes**, the approval would be taken from the Director, NCERT, as per the recommendations (given below) of 62nd PAC Meeting-

‘Prior approval must be obtained from the Director, NCERT, before involving external resource persons in training programmes conducted by the constituent units, in accordance with their CVs and areas of expertise. The CVs of the experts should also be sent along with the approval letter’ (The same has been circulated from PPMC via email dated 13 May, 2025)

- (ii) Any file of programmes related to PAC may be routed through HOD to PPMC then to Joint Director.
- (iii) Any file of programme related to PAB may be routed through HOD to PAB Coordinator to PPMC then to the Joint Director.
- (iv) For inviting external experts for **development activity** (other than textbook development) **under PAC**, note for prior approval of the experts (with brief of the experts) may be sent to the Joint Director through their concerned HOD and PPMC. The movement of note would be as given below:

Faculty → HOD → PPMC → Joint Director → Concerned Faculty → PPMC (with the financial proposal)

- (v) For inviting external experts for **development of textbooks under PAB and PAC**, note for prior approval of the experts may first be sent to Dr. V.S. Mehrotra, PAB Coordinator through their concerned HOD. The movement of note would be as given below:

Faculty → HOD → Dr. V.S. Mehrotra → Joint Director → Concerned Faculty → PPMC (with the financial proposal)

- (vi) For deputation of key functionaries/ teachers in training programmes, first letter to SPD of the States may be sent through the Joint Director. A format of the letter would be circulated by PPMC for the same.

This issues with the approval of the competent authority.


Head, PPMC

Copy to:

1. All the faculty members
2. PS to JD for information